



## 2024 SHIF Open Enrollment April 22 through May 10

Open Enrollment for health plan year 2024 / 2025 is April 22 through May 10! *Now is the time to:*

- Switch to an alternative benefit plan if eligible
- Remove or add eligible dependents
- Enroll yourself for new coverage if eligible
- Enroll / re-enroll for a benefits waiver

### Switch to an alternative benefit plan if eligible

Now is the time to switch to a different benefit plan if you choose. Note these eligibility guidelines:

- If your date of hire was **on/after July 1, 2020**, you are eligible to enroll in the NJEHP or GSP plan
- If your date of hire was **before July 1, 2020**, you are eligible to enroll in the plan of your choice

Compare plan materials at [Staff Portal / Benefits Online](#) to see if a switch to a different plan could work for you.

### Remove or add eligible dependents

Open Enrollment is the time to enroll your eligible dependent (e.g., a child under age 26 or a new spouse). Likewise, now is the time to disenroll, for instance, your dependent who has new employer coverage or a spouse from whom you are now divorced. While you should notify the [Business Office](#) at the time when such events occur, you can do so now during Open Enrollment.

### Enroll yourself for new coverage

If you are eligible for but are not currently enrolled in District health plans, you can choose to join now.

### Enroll / re-enroll for a benefits waiver

If you have access to health benefits elsewhere (e.g., through your spouse's employer), you may be eligible to waive District coverage in return for incentive payments.

**Note, if currently waiving benefits and you wish to do**

**so in the new plan year, you MUST re-enroll now.**

Contact the [Business Office](#) for instructions.



### Next Steps

- See [Benefits Online](#) and the SHIF 2024-2025 Open Enrollment Guide to review plan options. **Note: some plans referenced in the Guide may not apply to our group.**
- If any above option applies to you, your paperwork is due to the [Business Office](#) on or before **May 10**.
- Any changes you make now take effect **July 1**.
- Note: no action is needed unless one of the above applies to you.**
- Questions? Contact the [Business Office](#).