



2023 SHIF Open Enrollment April 24 through May 12

Open Enrollment for health plan year 2023 / 2024 is April 24 through May 12! Now is the time to:

- Switch to an alternative benefit plan if eligible
- Remove or add eligible dependents
- Enroll yourself for coverage if eligible
- Enroll / re-enroll for a benefits waiver

Switch to an alternative benefit plan if eligible

Now is the time to switch to a different benefit plan if eligible. See the plan materials at our *Benefits Online* website to decide if a switch to a different plan works for you—log into the Staff Portal and click *Benefits Online* to get started. **Note: if your date of hire was on/after July 1, 2020, you are eligible to enroll in only the NJEHP or GSP plan at this time.**

Remove or add eligible dependents

Open Enrollment is the time to enroll your eligible dependent (e.g., a child under age 26 or a new spouse). Likewise, now is the time to disenroll, for instance, your dependent who has new employer coverage or a spouse from whom you are now divorced. While you should notify the [Business Office](#) at the time when such events occur, you can do so now during Open Enrollment.

Enroll yourself for new coverage

If you are eligible for but are not currently enrolled in District health plans, you can choose to join now.

Enroll / re-enroll for a benefits waiver

If you have access to health benefits elsewhere

(e.g., through your spouse's employer), you may be eligible to waive District coverage in return for incentive payments.

Note, if currently waiving benefits and you wish to do so in the new plan year, you MUST re-enroll now. Contact the [Business Office](#) for details.



Next Steps

- See *Benefits Online* and the SHIF 2023-2024 *Open Enrollment Guide* to review your plan choices. **Note: all the plans referenced in the Guide may not apply to our group.**
- If any of the above applies to you, your paperwork is due on or before **May 12**.
- Any changes you make now take effect **July 1**.
- Note: no action is needed unless one of the above applies to you.**
- Questions? Contact the [Business Office](#).

